



EDMUND RICE EDUCATION
AUSTRALIA

Director of Learning

Applicant
Information
Package



POSITION DESCRIPTION

Director of Learning

Reporting to:	National Director Liberating Education
Team:	Liberating Education
Location:	EREA National Office, Richmond, Victoria

1.0 Vision

Founded in values espoused in the Gospel, EREA seeks to transform the hearts and minds of young Australians through education to build a more just and inclusive local and global community through presence, compassion, and liberation.

2.0 Mission

EREA offers a *Liberating Education*, based on a *Gospel Spirituality*, within an *Inclusive Community* committed to *Justice and Solidarity*.

3.0 Organisational Purpose

EREA exists to support the development of creative and contemporary expressions of the charism of Blessed Edmund Rice in the schools' ministry as a mission of the Catholic Church.

4.0 Position Purpose

In animating the EREA Charter, this position exists to lead the ongoing development, implementation and review of the *EREA Learning Statement: Implementing Liberating Practice*, and the management of the EREA School Renewal and Improvement process, in order to support the delivery of high quality learning and teaching in EREA schools.

5.0 Key Relationships and Projects

The position requires positive and harmonious working relationships with:

- National Director Liberating Education;
- National Director School Engagement;
- Directors of Formation and Global Engagement;
- Liberating Education Team;
- EREA National Office Staff;
- School Principals;
- School Learning Leaders;
- Regional Directors;
- Other Catholic Education Providers, Higher Education and Research Institutes.



6.0 Key Responsibilities

The Director of Learning supports the realisation of EREA's Strategic Directions through:

- Implementation of the EREA Learning Statement: Implementing Liberating Practice;
- Leadership and management of the EREA School Renewal and Improvement process;
- Support for Leaders of Learning in EREA Schools;
- Establishment and management of research partnerships and initiatives;
- Identification and celebration of best teaching and learning practice in EREA Schools;
- Management of EREA National Learning Conference;
- Executive Officer of EREA Learning Executive Reference Group;
- Lifting the voice of Edmund Rice Education through active participation in, and contribution to, the national education agenda;
- Implementation of current EREA Statements, Frameworks and Support Documents on Inclusion, Justice and Peace, Aboriginal and Torres Strait Islander Education, Reconciliation Action Plan and Ecological Sustainability;
- Support for the facilitation of EREA Formation Programs.

7.0 Additional Duties

Any other duties as they emerge or as requested by the Executive Director. These additional duties will generally be mutually agreed by all parties.



SELECTION CRITERIA

In the selection of a Director of Learning, Edmund Rice Education Australia is seeking to appoint a leader of the highest calibre who is called to serve and utilise their gifts in bringing to life the mission of our Church through Catholic education in the Edmund Rice tradition.

The successful applicant will have:

1. An excellent understanding of and demonstrated commitment to the mission of Catholic schools;
2. A capacity to lead school communities in the development of the Edmund Rice values and Charter;
3. A personal faith commitment which drives the understanding of mission in Catholic schools;
4. Proven leadership in learning and curriculum in a Catholic school, preferably at Principal or Deputy Principal level;
5. Successful leadership experience including team formation and development, project management, and policy development;
6. A demonstrated capacity for a leadership style characterised by collaboration, accessibility, resilience, decisiveness and achievement of outcomes;
7. High level communication and interpersonal skills including public speaking and presentation, negotiation, influence and persuasion;
8. High level coordination, organisational, time management, project management, and information and communications technology skills;
9. Appropriate professional qualifications, including a higher degree in a discipline relating to curriculum, learning, pedagogy, education, leadership or management.



CONDITIONS OF EMPLOYMENT

Remuneration

An attractive remuneration package in line with the EREA National Framework for Remuneration will be offered, which consists of a base salary, annual leave loading and superannuation at 10%.

For further information on the remuneration package, please contact Bryan Rodgers, National Manager Human Resources, at bryan.rodgers@erea.edu.au.

Tenure

A five-year contract is offered with the opportunity for a second five-year contract subject to successful review.

Technology/Communication Provisions

EREA will provide the Director of Learning with a mobile phone and laptop computer in order to fulfil their duties. Such items remain the property of EREA and should be adequately maintained by the Director of Learning.

Salary Packaging

The Director of Learning may elect to enter into a salary package arrangement which will be in accordance with guidelines established by EREA. Southgate Salary Packaging Services, Paywise and Selectus are EREA's current providers.

Leave Entitlements

The Director of Learning will have a sick leave entitlement of 10 days per annum and long service leave entitlements are in accordance with EREA policy.

Long Service Leave portability is covered under the Intrastate/Interstate Catholic schools' portability agreement. Sick leave is only portable between Catholic schools in Victoria, between EREA schools nationally or between EREA schools and EREA.

The Director of Learning is entitled to 20 days Annual Leave subject to the approval of the Executive Director.

Professional Renewal Leave

Professional Renewal Leave shall be provided in accordance with policies and procedures adopted by the Employer. Five weeks is available in each five-year Contract period subject to application approval by the Executive Director.



APPLICATION PROCESS

Applications should be addressed to Dr Craig Wattam, EREA Executive Director, and emailed to recruitment@erea.edu.au. Please include a:

- Curriculum Vitae
- Cover Letter, outlining reasons for your interest in and suitability for the position (maximum one A4 page)
- Written Statement responding to the Selection Criteria of the role (maximum three A4 pages)

All applicants will be subject to EREA and legislative screening procedures. These checks are consistent with EREA's commitment to child protection policies and procedures.

Any further questions or for more information, please contact Bryan Rodgers on (03) 9426 3217 or recruitment@erea.edu.au.

All applications will be acknowledged by reply email. Please contact us on the details above if you do not receive an acknowledgement of receipt within 7 days.

APPLICATIONS CLOSE 4.00pm (AEDT) MONDAY 29 NOVEMBER 2021.

Edmund Rice Education Australia is committed to ensuring the safety, wellbeing and dignity of all children and young people.

Aboriginal and Torres Strait Islander people are encouraged to apply.

Edmund Rice Education Australia is an Equal Opportunity Employer.