



POSITION DESCRIPTION ERA for Change Internship (Paid)

Reporting to:	National Director – Liberating Education
Team:	Liberating Education
Location:	Richmond, VIC <i>or</i> Brisbane, QLD
FTE	0.2

1.0 Vision

Founded in values espoused in the Gospel, EREA seeks to transform the hearts and minds of young Australians through education to build a more just and inclusive local and global community through presence, compassion and liberation.

2.0 Mission

EREA offers a Liberating Education, based on a Gospel Spirituality, within an Inclusive Community, committed to Justice and Solidarity.

3.0 Organisational Purpose

EREA exists to support the development of creative and contemporary expressions of the charism of Blessed Edmund Rice in the schools' ministry as a mission of the Catholic Church.

4.0 Position Purpose

In animating the EREA Charter and specifically the aspect of Advocacy, this role supports the ERA (Edmund Rice Advocacy) for Change network in the implementation of advocacy initiatives.

5.0 Key Working Relationships

The position requires positive and harmonious working relationships with:

- National Director – Liberating Education
- Education Officer (Justice & Peace) – direct support and supervision
- ERA for Change steering committee members
- ERA for Change Student Leadership executive
- EREA School Identity Leaders
- EREA School Advocacy/Social Justice coordinators
- Other LE Directors and Education Officers
- Executive Assistant Liberating Education Team
- Director of Communications and Global Engagements
- National Office Staff
- Edmund Rice Centre Homebush
- Other Oceania Province and Edmund Rice Ministries Oceania Personnel

6.0 Key Responsibilities

As a member of the Liberating Education Team, the ERA for Change Intern will:

- Facilitate, with Steering Committee oversight, ERA for Change Student Executive as representatives from schools to provide a young person 'think tank' for the network;
- Provide logistical support to the ERA for Change Student Executive and the Steering Committee to plan and conduct the annual ERA for Change National Launch Day;
- Develop resources and materials to support Advocacy in Schools campaigns as planned by the ERA for Change Student Executive;
- Promote ERA for Change campaigns to EREA School Identity Leaders and Advocacy/Social Justice Coordinators;
- Manage the ERA for Change social media networks and website under the guidance of the ERA for Change Steering Committee;
- Provide administrative support to the ERA for Change Steering Committee meetings in terms of arranging online meetings, circulating agenda and taking minutes;
- Provide material for EREA publications of ERA for Change campaigns;
- Undertake other duties in line with the role as requested by the National Director – Liberating Education or Executive Director.